



\* HAVING A CURRENT WORKING PLANS FOLDER WILL ELIMINATE BREAKING XREF'S, DATA LINKS WITHIN CIVIL3D AND SHEET MANAGER.

\*\* THE RISK OF SOMEONE NOT COPYING THE CURRENT WORKING PLANS AND RENAMING THE FOLDER TO A REV IS THE SAME AMOUNT OF RISK AS SOMEONE NOT COPING AND CREATING A NEW REV FOLDER IN OUR CURRENT SETUP.

\*\*\* NAME CAN BE (CURRENT PLANS) WHICH WILL ALPHABETICLTY KEEP THE FOLDER WE ALWAYS WORK IN AT THE TOP, OR (WORKING PLANS) WHICH WILL KEEP THE FOLDER ALL THE WAY AT THE BOTTOM.

\*\*\*\* IN THIS NEW FOLDER FORMAT, PUTTING (SUBMITTED) AFTER THE REV WILL NO LONGER BE NECESSARY. IT'S SIMPLE, IF THERE IS A REV FOLDER AT ALL, THEN THAT MEANS IT'S BEEN SUBMITTED.