12/9/2014 Vault - Default.PNG

> Server The name of the computer on which the vault

> > server is installed.

Database The name of a vault database located on the spe-

> cified server. The default is "Vault". Click the browse button to select from a list of available

databases on the server.

A default user ID, vault server, and database are set up for you to get started using the vault. If a user account is already created for you, use your own account information. If a user account has not been created for you, or the default values are not present, contact your vault administrator.

Use either the default values or, if an account has been created for you, use your own account information. The default values are:

User Name: Administrator

Password: empty

Server: Name of the computer on which the vault server is installed. Use localhost if the server is installed on the same machine as the client.

Database: Vault

## 3 Click OK.

You are logged into the vault.

NOTE You have the option to save the account information to log into the vault automatically the next time.